

Action Plan 2019–2021 for Implementing the Guidelines on Societal Integration of Riga

Abbreviations used in the document:

BIC– bilingual education centres

IKSD – the Education, Culture, Youth and Sports Department of the Riga City Council

IP – the Education Board of the Education, Culture, the Youth and Sports Department of the Riga City Council

ĪD – the Riga City Council Department of Property

JN- the Youth Division, the Sports and Youth Board of Education, Culture, the Youth and Sports Department of the Riga City Council

KP – the Culture Board, the Education, Culture, Youth and Sports Department of the Riga City Council

LD – the Welfare Department of the Riga City Council

LVA – the Latvian Language Agency

NGOs – non-governmental organisations

PII – a municipal institution of pre-school education of Riga

PIIKC – advisory centres of the municipal institutions of pre-school education in Riga

PSIN – the Projects and Society Integration Division, the Education, Culture, Youth and Sports Department of the Riga City Council

RD – the Riga City Council

RIIMC – the Education and Information Services of Riga City

RPBJC – a municipal centre for children and youth of Riga

RSD – the Riga Social Service

SAN – the Public Relations Unit of the Riga City Council

SIIN – the Division of Sports and Interest-based Education, the Sports and Youth Board of the Education, Culture, Youth and Sports Department of the Riga City Council

SJP – the Sports and Youth Board of the Education, Culture, Youth and Sports Department of the Riga City Council

VISN – the Division for Schools of General Education, the Education Board of the Education, Culture, Youth and Sports Department of the Riga City Council

VS – municipal schools of general education of Riga

1. Civic Participation

NGOs' activities and the involvement in the municipal decision making

Action line to be supported	Measures to be implemented	Performance indicators	Initial value (2018)	Planned attainable value (2021)	Data source for determining the value of the indicator	Responsible institutions	Indicative sources of financing (EUR)
1.1. To promote the involvement of residents	1.1.1. Informative support for NGOs by placing information on events and	Number of informative	>1000	>1000	Internal record keeping system	SAN	Available municipal

and NGOs in the municipal processes	activities on the homepage of the municipality and in social networks	events			of SAN		financing
	1.1.2. NGOs joining the Memorandum on Cooperation between the Municipality of Riga and non-governmental organisations	Number of NGOs – signatories of the Memorandum	138	158	Signatory sheet of the Memorandum	PSIN	Available municipal financing
	1.1.3. Residents' fora, including neighbourhood fora	Number of events	4	5	Participant registration sheet	PSIN	Available municipal financing: 15 000 annually
	1.1.4. Involvement of residents and NGOs in the activities of municipal working groups and advisory institutions	Number of working groups and advisory institutions	2	2	Participant registration sheet	IKSD LD Municipal authorities	Available municipal financing
	1.1.5. Competitions for NGOs and RD institutions to promote in residents a sense of belonging to the state, the city and the neighbourhood	Number of implemented projects	10	10	Project reports	PSIN	Available municipal financing: 35 000 annually
	1.1.6. Preparing and implementation of joint projects in collaboration between RD and NGOs	Number of collaboration projects	3	3	System of internal record keeping	IKSD Municipal authorities	Financing from the EU Funds: 200 000 annually
1.2. To support measures of civic participation to integrate newcomers in society	1.2.1. Competitions for NGOs and RD institutions for facilitating the civic participation among newcomers	Number of implemented projects	1	1	Project reports	PSIN	Available municipal financing: 7000 annually
1.3. To provide constant support for the NGO sector (infrastructure, advisory support) as one of the main driving forces for the processes of societal integration	1.3.1. Support to NGOs for organising events at the NGO House	Number of involved unique NGOs	225	250	Application forms	PSIN	Available municipal financing: 3000 annually
	1.3.2. Involvement of NGOs in the events organised at the NGO House	Number of involved unique NGOs	550	600	Registration sheets	PSIN	Available municipal financing: 2000 annually
	1.3.3. Informative educations seminars for NGOs on topics that are relevant to them	Number of seminars	40	40	Participant registration sheets	PSIN	Available municipal financing: 6000 annually

	1.3.4. Organising thematic events for NGOs – advisory days, networking events, etc. on issues that are relevant for NGOs	Number of events	4	7	Participant registration sheets	PSIN	Available municipal financing: 9000 annually
	1.3.5. Establishing a branch of the NGO House	Branch of the House	-	1	Branch of the House established	PSIN	Additional municipal financing: 75 000 annually
1.4. To strengthen the administrative capacity and resources of youth organisations, facilitating the involvement of youth organisations in working with youth in Riga	1.4.1. Competition for strengthening the capacity of youth organisations and the leaders of youth organisations	Number of supported projects	13	17	Project reports	JN	Available municipal financing: 25 730 annually
	1.4.2. Development of a system of methodological support for those implementing projects targeting children and youth, improving and updating the documentation of financing competitions, designing methodological support materials and organising events of methodological support for youth organisations	Number of improved documents	4	2	Improved and approved documents	JN	Available municipal financing
		Number of methodological materials	2	2	Developed methodological materials	JN	Available municipal financing
		Number of events	4	3	Participant registration sheets	JN	Available municipal financing
1.5. To organise events of civic upbringing for children, youth and educators	1.5.1. Seminars on civic participation and good collaboration practice in institutions of general education	Seminars	4	8	Participant registration sheet	IP PIIKC VS	Available municipal financing
	1.5.2. Informative educational events for educators on issues of civic participation	Number of events	1	8	Participant registration sheet	IP PIIKC VS	Available municipal financing. In 2020, additional 5000
1.6. To facilitate acquisition of the Latvian citizenship	1.6.1. Competitions for NGOs and RD institutions for facilitation of the acquisition of the Latvian citizenship	Number of implemented projects	1	1	Project reports	PSIN	Available municipal financing: 7000 annually
Voluntary work							
Action line to be supported	Measures to be implemented	Performance indicators	Initial value (2018)	Planned attainable value (2021)	Data source for determining the value of	Responsible institutions	Indicative sources of financing (EUR)

					the indicator		
1.2. To facilitate the development of voluntary work in the city	1.2.1. Support for voluntary work activities for NGOs and RD institutions	Number of implemented projects	5	5	Project reports	PSIN	Available municipal financing: 5000 annually
	1.2.2. Participation in the annual campaign "The Volunteer of the Year"	The number of registered volunteers working in Riga	80	120	Register of registered participants	PSIN LD	Available municipal financing: 2500 annually
1.2.1. To facilitate the development and coordination of voluntary work in the provision of social services	1.2.1. Establishing of a united system for recording voluntary work in LD institutions	System of recording	-	1	Annual report on voluntary work	LD	Available municipal financing
	1.2.2. Expanding the work of the coordinator of voluntary work from RSD community centre "Ābeļzieds" to other LD institutions	Number of institutions included	1	4	LD internal record keeping system	LD	Available municipal financing
	1.2.3. Organising voluntary work as a regular activity in LD institutions	Number of institutions included	1	3	Certificate on organising European volunteer work	LD	Available municipal financing: 3500 annually
Initiatives of neighbourhood communities							
Action line to be supported	Measures to be implemented	Performance indicators	Initial value (2018)	Planned attainable value (2021)	Data source for determining the value of the indicator	Responsible institutions	Indicative sources of financing (EUR)
1.3. To promote the involvement of neighbourhood residents and a sense of belonging to the neighbourhood	1.3.1. Competition for neighbourhood initiative to promote involvement and a sense of belonging	Number of supported projects	21	30	Project reports	PSIN	Available municipal financing: 70 000 annually
	1.3.2. Competition to support the development of Riga's neighbourhoods	Number of implemented projects	-	7	Reports on implemented projects	Executive Director of the Riga City Municipal authorities	Available municipal financing: 500 000 annually
2. Intercultural dialogue and tolerance							

Action line to be supported	Measures to be implemented	Performance indicators	Initial value (2018)	Planned attainable value (2021)	Data source for determining the value of the indicator	Responsible institutions	Indicative sources of financing (EUR)
2.1. To promote intercultural dialogue for the interaction of various ethnic and social groups, to continue supporting the preservation of the cultural identity of ethnic minorities	2.1.1. Support for activities of NGOs and RD institutions that promote intercultural dialogue and decrease intolerance	Number of implemented projects	5	9	Project reports	PSIN	Available municipal financing: 25 000 annually
	2.1.2. Support for NGOs that facilitate preservation and promotion of the cultural identity of ethnic minorities	Number of implemented projects	5	5	Project reports	PSIN	Available municipal financing: 30 000 annually
	2.1.3. Support for amateur art groups of ethnic minorities	Number of supported groups	27	27	Minutes of the commission	KP	Available municipal financing: 197 415 annually
	2.1.4. Educational and support activities for various target groups on intercultural dialogue and issues of migration	Number of implemented projects	1	2	Project reports	PSIN IP VS	Financing from the EU Funds: 20 000 annually
2.2. To improve teachers' professional competence in the issues of intercultural competence and tolerance, among others, working with parents and children – newcomers	2.2.1. Educational activities for school teachers to promote intercultural dialogue and tolerance in institutions of education, promoting best practice examples	Number of events	10	30	Participants registration sheet	RIIMC IP PIIKC VS	Available municipal financing: 1000 annually
	2.2.2. Experience-sharing events on the development of intercultural dialogue and on fostering tolerance for teachers who deliver minority programmes and teachers from schools with Latvian as the language of instruction	Number of seminars	-	4	Participants registration sheet	IP PIIKC VS BIC	Available and additional municipal financing
	2.2.3. Educational activities for teachers with Latvian as the language of instruction for successfully integrating in school children belonging to other ethnicities	Number of educated teachers	-	50	Participants registration sheet	RIIMC	Available municipal financing: 500 annually

2.3. To increase the number of joint integration activities for children attending Latvian and minority schools in all stages of education	2.3.1. Events for sharing the experience and promoting collaboration between institutions of education	Number of events	1	3	Participants registration sheet	IP PIIKC VS	Available and additional municipal financing
3. The official language							
Action line to be supported	Measures to be implemented	Performance indicators	Initial value (2018)	Planned attainable value (2021)	Data source for determining the value of the indicator	Responsible institutions	Indicative sources of financing (EUR)
3.1. To facilitate improvement of residents' proficiency in the Latvian language, including support for language acquisition for newcomers	3.1.1. Free-of-charge Latvian language courses on the basic and intermediary level for residents of Riga	Number of educated residents	1000	1000	Participants signatures sheet	PSIN	Available municipal financing: 130 000 annually
	3.1.2. Advanced level Latvian language courses with the participants' co-payment	Number of educated residents	17	45	Participants registration sheet	RIIMC	Available municipal financing
	3.1.3. Continue granting additional financing to children of re-emigrants and newcomers for the Latvian language acquisition	Number of children	300	900	Order on additional financing for the school	IP	Available municipal financing. EU financing
3.2. To improve the skills of teachers from minority institutions of education for working with methods of bilingual education	3.2.1. Implementation of projects "An effective class in Latvian", and "Better results in the Latvian language exam"	Number of educated teachers	229	304	Participants registration sheet	RIIMC	Available municipal financing: 30000 annually
3.3. To continue developing the skills of teachers in general education in teaching the Latvian language to pupils without an intermediary language	3.3.1. Seminars for teachers in cooperation with LVA on how to help children of re-emigrants and newcomers to learn Latvian	Number of events	10	20	Signatures sheet of the event	IP	Financing by the state
3.4. To increase methodological support to schools for working with newcomers	3.4.1. Establishment of a methodological centre for working with newcomers	Methodological centre	-	1	Regulation of the Methodological Centre	IP	Available municipal financing

4. Social inclusion							
Action line to be supported	Measures to be implemented	Performance indicators	Initial value (2018)	Planned attainable value (2021)	Data source for determining the value of the indicator	Responsible institutions	Indicative sources of financing (EUR)
4.1. To ensure social services for children and youth that meet the specific needs, including children with autistic spectrum disorders	4.1.1. Development of social services for families and children with functional disorders, including integrated social services	Number of services	12	14	Reports by service providers	LD	Available municipal financing: 466 470 annually
4.2. To ensure psycho-emotional support to families with children with functional disorders	4.2.1. Increasing the number of families and children who have received the social service	Number of children and their family members	238	300	Reports by service providers	LD	Available municipal financing: 466 470 annually
4.3. To increase support for lone recipients of old age, disability pensions and state social security allowances	4.3.1. Reviewing the income criterion that allows lone recipients of old age, disability pensions and state social security allowances to apply for an allowance for health care	Level of support for a needy person	EUR 270	EUR 400	Binding Regulation of the Rig City Council	LD	Available municipal financing: 426 320 annually
	4.3.2. Reviewing the criterion for calculating housing allowance for lone pensioners living alone	Amount of allowance	EUR 4.27 per 1m ²	Up to EUR 7 per 1m ²	Binding Regulation of the Rig City Council	LD	Available municipal financing: 5 800 000 annually
4.4. To increase the scope of services of a group home (apartment), specialised workshops and daycare centres for persons with mental disorders, also, to facilitate the development of their social and emotional life skills and development of alternative forms of employment	4.4.1. Establishment of group homes (apartments) and increasing the scope of service	Number of places	119	135	Contract with a service provider	LD	Available municipal financing: 585 575 annually
	4.4.2. Establishment of specialised workshops and increasing the scope of service	Number of places	38	53	Contract with a service provider	LD	Additional municipal financing: 148 900 annually
	4.4.3. Establishment of daycare centres and increasing the scope of service	Number of places	275	301	Contract with a service provider	LD	Available municipal financing: 1 388 700 annually
	4.4.4. Increasing the amount of individual social rehabilitation programmes	Number of clients	14	21	Contract with a service	LD	Available municipal

					provider		financing: 350 000 annually
	4.4.5. Classes for health promotion and learning of social and emotional life skills for persons with mental health disorders	Number of clients	106	120	LD internal system of record keeping	LD	Available municipal financing
4.5. To facilitate the development of forms of alternative employment for persons under the risk of social exclusion (i.e., persons with mental disorders and persons who have served a prison sentence)	4.5.1. Administrative and financial support for NGOs, including projects of social entrepreneurship, that create new jobs for persons under the risk of social exclusion (i.e., persons with mental disorders and persons who have served a prison sentence)	Number of new jobs	6	12	Reports on implemented projects	LD	Available municipal financing: 35 000 annually
4.6. To improve the skills of social workers for working with persons who have served a prison sentence and to increase the number of persons who receive social support after having served a prison sentence	4.6.1. Training for social workers for gaining knowledge and skills for working with persons who have served a prison sentence	Number of lectures seminars	-	2	LD internal system of record keeping	LD	Available municipal financing
	4.6.2. Increasing the number of the recipients of social services for independent living	Number of persons	100	160	Reports by service providers	LD, RSD	Available municipal financing
4.7. To develop coordinated social work, focusing on the needs of young persons, before the out-of-family care ends and following it (the transitional period from out-of-family care to independent living in the community)	4.7.1. Establishment of a structural unit of RPBJC - Youth Centre that would be one point for coordinating and ensuring support to young persons after institutional care and would also ensure an effective transitional period from out-of-family care to independent living in the community	Youth Centre	-	1	RPBJC Regulations	LD	Available municipal financing: 103 800 annually
	4.7.2. Ensuring the service of social work to young persons (individual social work with an orphan over the age of 18)	Number of persons	71	100	Reports by the service provider	LD	Available municipal financing
	4.7.3. Increasing the share of young people who come under the radar of social workers 2 years after the out-of-family care ends	Number of persons	468	540	Reports by the service provider	LD	Available municipal financing
4.8. To increase the set of improved social services and support measures for young persons under risk	4.8.1. Training for the employees of the Youth Centre who coordinate, ensure and implement new forms of support for young persons after the out-of-family care ends	Number of trainings	2	5	Reports by the service provider	LD	Available municipal financing
	4.8.2. Support measures for young persons	Number of	67	200	Project report	LD	EU financing

	who do not work, do not study and are not learning a vocation to involve them in education or employment, in the framework of the project “KNOW and DO!”	young persons in education/ employment					and available municipal financing 1 024 260 annually
	4.8.3. Ensuring a mentor’s support for employed young persons after completion of the project “KNOW and DO!”	Number of young persons in employment	-	30	Project report	LD	Additional municipal financing: 27 000 annually
4.9. To improve the understanding of teachers and parents of cooperation for inclusion of children with special needs in an institution of education	4.9.1. Development of individual plans in cooperation with specialists	Consultations	1	5	Consultations register sheet	IP PIIKC VS	Available municipal financing
	4.9.2. Educating parents and experience-sharing seminars on social inclusion	Number of families receiving consultations	10	30	Consultations register sheet	IP PIIKC VS	Available municipal financing
4.10. To increase the amount of support measures for young persons in risk group and to develop a systemic approach to the services provided	4.10.1. Support for NGOs working with youth, including with youth under the risk of becoming dropouts in the project “PuMPuRS”	Number of involved young persons	-	500 (50)	Project reports	JN	Approved EU financing: 46 000 annually; additional planned EU financing: 92 000 annually
	4.10.2. Work with street adolescents to involve them in education or employment	Number of street adolescents reached	-	120	Project reports	JN	Available financing from the state: 7770 annually; additional municipal financing: 16 000 annually
	4.10.3. Financial support for specialised institutions of education in Riga to organise events for children with special needs	Number of events	10	10	Reports on events	SIIN	Available municipal financing: 3600 annually
4.11. To ensure regular support for amateur art groups and events of persons with special needs	4.11.1. Supporting the amateur art groups and events of the Society of the Blind and the Association of the Deaf	Number of groups and events	10	10	Questionnaires on activities submitted by the groups	KP	Available municipal financing: 44 000 annually
			6	6			
4.12. To ensure the	4.12.1. Competition for co-financing for	Number of	3	3	Project reports	SJP	Available

possibilities for persons with a disability to engage in sports in accordance with their interests and abilities to participate in adjusted sports activities	NGOs that have as their members persons with special needs	implemented projects					municipal financing: 1500 annually
4.13. To improve teachers' knowledge and skills for working with children with special needs	4.13.1. Educational events for teachers on how to prepare psychologically for working with children with special needs	Number of educated teachers	90	375	Participant registration sheet	RIIMC	Available municipal financing: 1085 annually
	4.13.2. Educational events for teachers on the differentiation of the study process and developing an individual approach, in assessing achievements	Number of educated teachers	-	50	Participant registration sheet	RIIMC	Available municipal financing: 900 annually
	4.13.3. Educational events for teachers on working with students with hearing disorders, with hyperactive children, children with autistic spectrum disorders, with dyslexia, dysgraphia, behavioural disorders and low motivation to learn	Number of educated teachers	13	375	Participant registration sheet	RIIMC	Available municipal financing: 1085 annually
4.14.To ensure support for involvement and inclusion of the priority target groups in society	4.14.1. Support for the projects of NGOs and RD institutions in the area of societal integration, including competitions for financing	Number of implemented projects	85	85	Project reports	PSIN LD	Available municipal financing: 150 000 annually

5. Accessibility of information

Action line to be supported	Measures to be implemented	Performance indicators	Initial value (2018)	Planned attainable value (2021)	Data source for determining the value of the indicator	Responsible institutions	Indicative sources of financing (EUR)
5.1. To ensure to residents information on the work of the municipality in accordance with their needs and habits of acquiring information	5.1.1. Dissemination of information on the official homepages of the municipality, on the TV and radio and newspapers in Latvian and Russian, etc., as well as sending information to mass media in the form of press releases	Number of informative events	<1000	<1200	SAN internal record keeping system	SAN IKSD LD	Available municipal financing

	5.1.2. Information on RD news in major social networks (Twitter, Instagram, Facebook, etc.)	Number of followers: Twitter Instagram Facebook	7400 1690 30 000	8000 2000 35 000	SAN internal record keeping system	SAN	Available municipal financing
5.2. To conduct regular research in order to obtain comparable data on the work of the municipality and issues of societal integration	5.2.1. Conducting research (public opinion surveys) on issues of societal integration	Research Public opinion surveys	1	2	Research Public opinion surveys	PSIN SAN	Available municipal financing: 15000 annually

6. Accessibility of urban environment and integration measures

Action line to be supported	Measures to be implemented	Performance indicators	Initial value (2018)	Planned attainable value (2021)	Data source for determining the value of the indicator	Responsible institutions	Indicative sources of financing (EUR)
6.1. To increase the amount of culture events outside the centre of Riga, involving the city's neighbourhoods in organisation of culture events	6.1.1. Activities of mobile culture spaces in various neighbourhoods of Riga	Number of events	70	70	Reports by event organizers	KP	Available municipal financing: 42 000 annually
6.2. To increase the capacity of creative quarters and territories, to facilitate their cooperation	6.2.1. Organising of informative educational events and providing advice to representatives of creative quarters and territories	Number of implemented projects	12	12	Project reports	KP	Available municipal financing: 70 000 annually
6.3. To ensure public sports activities to interested persons of all ages in the neighbourhoods of Riga	6.3.1 Organising regular free-of-charge sports activities in the neighbourhoods of Riga (May – October)	Number of implemented projects	1	1	Project reports	SJP	Available municipal financing: 40 000 annually
6.4. To expand the infrastructure for recreational activities in the neighbourhoods of Riga	6.4.1. Support for the recreational infrastructure for children and youth and improving its network, including the more distant neighbourhoods (ensuring an even geographical coverage)	Number of recreational centres	22	23	Reports submitted by the staff of recreational centres	JN	Available municipal financing: 57 775 annually and additional municipal financing: 26 000 annually

6.5. To support free-of-charge intercultural events to promote contacts between various ethnic and social groups	6.5.1. Public culture events organised and supported by the municipality	Events held	130	130	Reports on events	KP	Available municipal financing: 1 962 000 annually
6.6. To ensure environmental accessibility in public buildings/ premises of the municipality	6.6.1. Reconstruction of the culture and recreation centre of Riga "Imanta"	Reconstructed centre	-	1	A reconstructed centre	ĪD	In accordance with the Investment Plan for 2019-2020 of the Development Programme of Riga for 2014-2020.
	6.6.2. Construction of sports complexes (sports halls) at the municipal institutions of education	Sports complex		1	An established sports complex	ĪD	In accordance with the Investment Plan for 2019-2020 of the Development Programme of Riga for 2014-2020.

Chairman of the Council

O.Burovs